

Draft Minutes of the 2016 Q2 meeting of the UK National e-Invoicing Forum held at 2pm on:  
Monday 20<sup>th</sup> June 2016 at the Department of Business Innovation & Skills (BIS)

**Participants and affiliation:**

<b>Alistair Nicholas</b>	Esker
<b>Amabel Grant</b>	Chair, Basware
<b>Andy Bishop</b>	DoH
<b>Charles Bryant</b>	EESPA
<b>Chris Welsh</b>	OFS Portal
<b>Gary Benson</b>	Tungsten
<b>Jeff Westwell</b>	IBM UK
<b>Ken Clark</b>	Open Text iX
<b>Lincoln Jopp</b>	Tungsten
<b>Lois Devey</b>	CCS
<b>Lynn Peterson</b>	Scottish Govt.
<b>Mairi Hayworth</b>	Penmarin Ltd
<b>Mimi Stansbury</b>	OFS Portal
<b>Nicola Fobister</b>	Scottish Govt.
<b>Nigel Ransom</b>	Data Interchange
<b>Philip King</b>	CICM
<b>Richard Dcruze</b>	Pagero UK
<b>Richard Manson</b>	Cloudtrade
<b>Sam Mazloum</b>	Mastercard
<b>Sanjeev Chhugani</b>	Finansync
<b>Sarah Jones</b>	Welsh Government
<b>Shan Welch</b>	GS1
<b>Steve Shirley</b>	Mastercard, SC
<b>Tim Cole</b>	Causeway
<b>Tony Nisbett</b>	Secretary, SC,

Note that minutes of the meeting, attendance list and relevant presentations are available as pdf downloads on the website. <http://www.uknef.org.uk/downloads-resources.aspx>

**Welcome and Introductions**

The Chair welcomed all attendees and led round-room introductions. Amabel mentioned that CCS was our new sponsor.

**Minutes of the last meeting**

The minutes of the last meeting on 7th March 2016 were approved. There were matters arising, which were addressed at the end of the meeting.

## **EMSFel Meeting March 2016**

The European Multi-stakeholder Forum on Electronic Invoicing is attended on our behalf by Lois Devey and Charles Bryant. Charles gave an outline and an update. His Powerpoint on EU matters is available on our website along with these minutes.

## **EU Guidance Paper on eInvoicing in Public Procurement**

The paper has been published and is available on our web site. It's around 100 pages and explains the EU Directive on e-Invoicing in Public Procurement.

Charles briefly discussed the CEF Match-Making website which is being set up by the Commission and aims to pair any public body, large or small, with an appropriate method of conducting e-Invoicing according to the new Directive.

## **CEN TC434 developments on the semantic data model, syntax and other items**

See PPT. [http://www.ukeag.org.uk/media/872/cb\\_uknef\\_june\\_2016.pdf](http://www.ukeag.org.uk/media/872/cb_uknef_june_2016.pdf)

The main points of contention are the semantic content of the Core Invoice itself and the effect of the final content on existing systems, but most important is the current mandatory requirement for all public bodies to be able to receive and process e-invoices in any of the possible four proposed syntaxes. There is ongoing discussion on how this might be mitigated. If you have a view then you should comment.

## **UK evolving government policy towards eInvoicing and eProcurement**

Lois Devey outlined the current UK attitude. The policy is to push for value-for-money from eProcurement as a whole, from initial procurement right through to payment. Guidance will be developed and work is going on with finance leads and shared services. Lois was asked when the policy would be issued and when will transposition of the Directive take place. The coming UK EU Referendum will obviously have some impact. It is likely that an eProcurement Forum will be set up. Transposition will probably not take place until the last minute, as is usual UK practice.

## **Making it Happen Report Update – Steve Carter/Amabel Grant**

The report is almost complete and will be published in the next few days.

## **DoH PEPPOL Update – Andy Bishop**

Demos have been run on PEPPOL network. DoH is working with CCS on documentation and availability of PEPPOL access points. There are currently 140 organisations listed on the PEPPOL web site. Notices for prospective providers will be published in July so providers could start applying and testing for inclusion in September. There are many requests for the framework contract and NHS/CCS acknowledge that they are behind with this.

It appears likely that the framework agreement may expand to a pan-government agreement. Suppliers sending invoices may of course choose any suitable access point.

## **UKNeF Elections**

Chair: Amabel Grant offered herself for re-election and with no opposition, was elected.

Vice-chair: Kerry Jones had resigned earlier in the year and Stephen Tokley from CCS had been proposed. There was no opposition so Stephen was elected.

Secretary: Tony Nisbett offered himself for re-election and with no opposition, was elected.

Steering Committee: Nigel Taylor and Andrew Coulson retired. Steven Graham and Steve Shirley offered themselves for re-election. Sarah Jones and Charles Bryant had been proposed as new members. There being no further proposals, Stephen, Steve, Sarah and Charles were elected.

A question from the floor asked whether the Forum would maintain contact and sponsorship from BIS. The answer was that we still have ministerial support and we have good dialogue with relevant policy makers through CCS.

## **Any Other Business**

There had been a request to include in our web site an infographic on e-Invoicing from Zervant. This request had been circulated to membership but no responses received. The floor requested the link again, so: <https://www.zervant.com/en/news/infographic-beginners-guide-e-invoicing/> Please respond before the next meeting indicating whether you would like this link added to our site or not.

The chair advised that as our meetings are not now sponsored by BIS but by CCS who do not have an office in this building, it is VERY IMPORTANT to confirm attendance to Forum meetings well in advance so that security arrangements can be made in good time.

Tungsten had raised an item from the previous meeting on whether more information was available on invoice penetration in government departments? This analysis was still going on.

The floor asked if in the future the Chair could give a wider report on Forum activities outside these meetings and whether we are or should be present at and maybe speaking at events?

## **Dates of Next Meetings**

The next Forum meetings will take place on Monday 5<sup>th</sup> September and Monday 5<sup>th</sup> December.